



MINUTES

City of Kenora

Committee of the Whole of Council

Date: July 9, 2013
Time: 9:00 am
Location: City Hall Council Chambers

Members Present: Mayor D. Canfield
Councillor R. Lunny
Councillor McKay
Councillor McMillan
Councillor Roussin
Councillor S. Smith

Members Absent: Councillor C. Drinkwalter

Staff Present: Karen Brown, CAO
Rick Perchuk, Operations Manager
Warren Brinkman, Emergency Services Manager
Sharen McDowall, HR Manager
Colleen Neil, Recreation Services Manager
Lauren D'Argis, Corporate Services Manager
Joanne McMillin, City Clerk
Heather Kasprick, Deputy Clerk/POA Supervisor
Heather Lajeunesse, Deputy Clerk
Tara Rickaby, Planning Administrator
Charlotte Edie, Treasurer

1. Public Information Notices

As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at its July 16, 2013 meeting:-

- An amendment to Tariff of Fees By-law #120-2011 to provide for an increase in various Recreation Fees, effective September 1, 2013.

2. Declaration of Pecuniary Interest & the General Nature Thereof On Today's Agenda or from a Meeting at which a Member was not in Attendance:

Councillor McMillan declared conflict of interest on the following items under Business Administration Reports on today's agenda:

6.3 Financial Statements and 6.5 Various Committee Minutes as they relate to the Kenora Police Services Board and his spouse is a Member on the Board.

3. Confirmation of Previous Committee Minutes

Moved by R. Lunny, Seconded by L. Roussin, and Carried:-

That the Minutes from the last regular Committee of the Whole Meeting held June 18, 2013, be confirmed as written and filed.

4. Presentations

Heather Kasprick - Designation Awards

Mayor Canfield called upon Heather to recognize her for her dedicated work in recently attaining her CMM III Court Executive designation from the Ontario Municipal Management Institute and Municipal Court Managers' Association of Ontario, as well as her Certified Municipal Officers (CMO) designation from the Association of Municipal Managers, Clerks and Treasurers of Ontario; both of which were presented to Heather at the respective Annual Conferences that she attended over the last month. Mayor Canfield presented Heather with a bouquet of roses and congratulated her on a job well done.

5. Deputations

5.1

Chris Van Walleghem & Mike Dietsch - Event Centre Committee

Chris Van Walleghem, Co-Chair of the Event Centre Committee provided an update on the Event Centre Committee, posing such questions as should they proceed? If they proceed how should they fund such a project and what should it look like? Chris referred to marketing research playing an integral role in the success of the Event Centre expansion process. The Committee has created several avenues for public input and consultation. A public information session was held and was successfully attended. It is the goal of the Committee to identify and understand opportunities, pinpoint obstacles or problems and benchmark and evaluate the success of the project. The Committee received 491 responses to their recent survey representing a total statistically significant, 3.23% of Kenora's residents. The data collected to-date will allow the Committee to move forward in the development of a proposed conceptual design.

Mike Dietsch, Co-Chair, then explained next steps and the moving towards a conceptual design and developing operating and capital cost projections which would be brought back to the public for input. The Committee would then move into a project model, identifying costs and funding proposals, and it would be at that stage, the third and final consult with the public would be held for input on that final draft.

Everything then would be submitted to Council in a little over a year from now, and the Committee is looking to the City to identify the scope of budget, timelines and Council's support to proceed.

Councillor Lunny thanked the Committee for a great report. It was noted the timeline for a conceptual design would be in about a month or two and it will be necessary to identify the costs associated to prepare that design; Committee will be looking to Council for funding to move forward, hopefully by early fall. In response to a question by Councillor Smith Mike indicated there would be a few different proposals regarding the design put forward but it has to be determined soon as the Committee needs to move quickly and they need to know the design so they can get to the costs; it was explained private/public partnerships will be looked at when the funding side comes into play. Councillor Roussin asked if those attending the public forum at the Rec. Centre provided a true representation of all age groups across the city? Secondly, reference was made to the mention of the hotel/convention centre concept on the property and would that be in conflict with the potential development planned for Kenora's casino. Mike explained the demographics, as per the representation at the public session was good but felt they had to go further with their survey so they went online and felt they received a good representation across the city. He believes the casino/hotel/conference centre is a different discussion at some point and Council will have to decide on how to move forward.

Mayor Canfield thanked the Committee for volunteering for this project. Mike noted the Committee's mandate is for the twinning of the ice surface but if the mandate changes then they would look into other options as requested by the City but timeframes and dollars are considerations. Mayor Canfield referred to another location that may be worth talking about at another time. Members of Council generally felt they should be brought up-to-date on any other site and kept apprised of any changes that may come up. Councillor McMillan mentioned that the Committee's Minutes are circulated regularly, and quarterly updates are provided as well. It was noted there is a lot of funding options for the Event Centre than just twinning and Mike confirmed that the survey information reflects that.

The Committee was thanked for their presentation.

5.2

Teika Newton - Environmental Advisory Committee

Teika Newton, EAC Committee Secretary, presented the Committee's report for the period January, 2012 to June, 2013. Teika reviewed such items as membership, schedule of meetings, and activities. Activities included the Solid Waste Departmental updates; Municipal Energy Management Planning/PCP; Nuclear Waste Opposition; 2012 Environmental Exposition; Watershed Governance and Water Stewardship; Experimental Lakes; Urban Forestry Plan, as well as numerous communications events, displays and information sessions.

Councillor Smith thanked Teika for her good work on the Committee and Councillor McMillan also acknowledged the work of the Operations Staff at the meeting table that provide very good support to the Committee.

5.3

Marj Poirier - Kenora Public Library Board

Marj Poirier spokesperson for the Board attended to provide information to Committee on the recently completed Operational Review of the Kenora Public Library.

Marj reviewed various aspects of the Operational Review Process which included governance; service delivery model; resource development; staffing and finance. She noted the Board remains committed to the provision of library services through the two branches of the Kenora Public Library. The operational review functions as a positive tool for improving library service to the community and the Board looks forward to further improvements and efficiencies as they continue to analyze statistics and outcomes in the coming months.

In closing, Marj advised that copies of the Review will be posted on the City Portal and copies were distributed to Committee.

Councillor Smith thanked the Board for their continued hard work and Councillor McKay echoed the same stating he believes it's a well-managed Board.

5.4

Jack Pearson - Non-Profit Housing

Jack Pearson, Chair of the Keewatin Municipal Non-Profit Housing Corporation attended to address the proposed merger of the two Municipal Non-Profit Housing Boards. He stated suggestions that amalgamation of the two Boards would result in cost savings are not proven by factual information and that such amalgamation would result in additional costs to the operation of KeeMNPHC which would have to be absorbed by the District Services Board and proportionately by member municipalities.

He explained that at the April 15, 2013 meeting the Housing Review Committee received figures showing there would be an annual reduction in costs of \$22,204.96 to operate and manage the KeeMNPHC; in fact he stated there would be an annual increase of \$13,182.36. He went on to explain it was reported a vote was taken to accept the information provided at the meeting and Keewatin voted against the recommendation but the Committee recommended to Council that amalgamation proceed. Jack stated that in fact representatives from Keewatin were not given the opportunity to vote at that meeting.

Jack advised the KeeMNPHC is willing to merge with the KenMNPHC if substantial costs can be proven and taking all costs into consideration, i.e. operational and management.

In closing Jack referenced a recent directive from the KDSB regarding Non-Profit Housing Corporations and that they should not be undertaking certain contracts or resolutions. He indicated the KeeMNPHC will continue to operate in a cost efficient manner following guidelines of the KDSB and the province to keep housing costs under control.

Councillor Lunny questioned the comment regarding 'substantial savings' with respect to amalgamation and Jack explained the savings would have to be worthwhile and not minor in nature.

Councillor Roussin questioned where the referred to calculations came from and Karen advised she was provided with a copy of the costs from the KeeMNPHC. Councillor Roussin explained that in his analysis and going beyond the obvious savings, the true savings are realized in economies of scale, operational, procurement, maintenance and staffing and to do that an RFP would be required and would make for a more effective and efficient operation.

Mayor Canfield stated what if any involvement does the City actually have, and Karen replied we need to make a decision by the end of this year on the appointments and who will be making those appointments, noting they expire December 31, 2013.

Councillor McMillan suggested the ball is in Council's court based on appointments and how to proceed since both Boards have basically rejected to amalgamate.

Councillor McKay stated the two Boards should disband and be mandated to merge in order to save money, either the City or KDSB has to make that decision. He believes if people are serious about finding savings, savings will be realized with the correct people on the Board.

Councillor Roussin referenced that the KeeMNPHC as it relates to the former Town of Keewatin that a housing board was required. On Amalgamation to the new City of Kenora, the housing was not part of amalgamation. As per the Letters Patent he noted that reference is still made to the Town of Keewatin as the Stewart of those properties and if the Board became redundant there are options to follow. It was recommended back in the day there should only be one local housing authority for all district DSAB's, one in every District, which would mean one for Kenora District. The reason it didn't happen according to a letter on file is that it was a political matter and it was left alone. He stated it would be interesting to know what the total savings might have been over the past 13 years if the Boards had merged at amalgamation, in his mind there are cost savings, and savings of taxpayer dollars. He believes the KDSB should be involved as the Non-Profits fall under their mandate.

Karen advised she is working on a follow-up report regarding Non-Profit Housing and it will be coming forward in September; she noted she will take into consideration the financial information provided by Keewatin in her report.

Mayor Canfield mentioned he is ready to hand it over to KDSB and if we could pull away we could save a lot of money in-house, noting it was previously an option but he is not so sure we can do that now. While it could be beneficial to Kenora to be on its own, he believes it would not be for the other municipalities in the Kenora District.

Councillor Smith mentioned that Keewatin has said all along to look at the numbers and if the savings are there they have no problem with amalgamating, but when they tried to question those numbers they were shut down and all they want is to see the savings. She stated our only role is to appoint Board members and we have to make decisions based on correct information and move forward.

6. Business Administration Reports

6.1. K.D.S.B. Report from Councillor Roussin

Councillor Roussin highlighted some of the activities of the Board as set out below:

-Director of Integrated Social Services Diane Apland will be retiring effective February, 2014

-Sarah Stevenson has been appointed to the position of A/Director of Integrated Social Services for the period July 1 to December 31, 2013

-Approval of a revised Honoraria Policy with new rates will be implemented in January, 2015

-Approval of a revised Board of Directors Role, Conduct and Responsibilities Policy incorporating references to the KDSB Strat Plan.

Councillor Roussin referred to the integration as well as the EMS Study, noting a positive change but hopes more federal funding will be received, and mentioned that the Strat Planning will be the best thing that happens to the KDSB; he also noted that funding formulas are changing almost daily.

6.2. Annual Report 2012

Recommendation:

That Council here by approves the 2012 City of Kenora Annual Report, including the 2012 audited financial statements for the City; and further

That a copy of this report be made available for public viewing on the City's portal, as well as the front desk at City Hall.

Recommendation approved.

Councillor Lunny recognized and thanked Charlotte Edie and her staff for all the hard work. Councillor Roussin thanked and complimented Charlotte noting the Auditor's Report directly acknowledged the good work of Charlotte and her team and he extended his thanks.

Task(s): Prepare resolution

Assigned to: Joanne McMillin

6.3. May, 2013 Financial Statements

Recommendation:

Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at May 31, 2013.

Recommendation approved.

Task(s): Prepare resolution

Assigned to: Joanne McMillin

6.4. Replacement on NWHU Board of Health

Recommendation:

That authorization be hereby given for Councillor Sharon Smith replace Mayor David Canfield as the Kenora Council representative on the Northwestern Health Unit Board of Health with a term to be in effect from September 1, 2013 to November 30, 2014; and further

That a copy of this resolution be forwarded to the NWHU Board of Health and the Township of Sioux Narrows-Nestor Falls.

Recommendation approved.

Task(s): Prepare resolution

Assigned to: Joanne McMillin

6.5. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

May 21 - Committee of Adjustment & Planning Advisory

June 4 - Event Centre Committee

June 17 – Homelessness & Behavioural Issues Task Force
June 18 - Committee of the Whole and Property & Planning
June 19 – Environmental Advisory Committee
June 19 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

April 17 – Kenora Police Services Board
May 9 – Kenora District Services Board
May 23– District of Kenora Home for the Aged Board of Management;
and further

That these Minutes be circulated and ordered filed.

Recommendation approved.

Task(s): Prepare resolution.

Assigned to: Joanne McMillin

7. Community Services Reports

7.1. Recreation Fees 2013

Recommendation:

That Council hereby approves the rates and fees outlined in the July 3, 2013 report of Colleen Neil, Recreation Services Manager, effective September 1, 2013; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the Tariff of Fees and Charges By-Law #147-2007 at its July 16, 2013 meeting to give effect to these rates; and further

That Council give three readings to a by-law to amend Schedule “B” to Tariff of Fees and Charges By-Law Number 147-2007 for this purpose.

Recommendation approved.

Task(s): Prepare resolution and by-law

Assigned to: Joanne McMillin

8. Economic Development Reports - No Reports

9. Emergency Services Reports - No Reports

10. Operations Reports

10.1. Coney Is., Safety Bay, Drewry Dr. - Sewer & Water Upgrades

Recommendation:

That the following tenders for the Coney Island, Safety Bay and Drewry Drive Sewer & Water Upgrades, Contract 2013-03, be received by the City of Kenora:

Titan Contractors	\$ 973,461.01(HST not included)
Moncrief Construction Ltd.	\$ 1,393.026.00 (HST not included)
Bay City Contractors	\$ 2,102,575.00 (HST not included)

That the tender submitted by Titan Contractors, in the amount of \$973,461.01 (HST not included), be accepted.

Recommendation approved.

Task(s): Prepare resolution.

Assigned to: Joanne McMillin

10.2. Traffic By-law Amendment - Railway Street

Recommendation:

That Council gives three readings to a by-law to authorize an amendment to the City of Kenora Traffic Regulation By-law 127-2001 to add the following change to Schedule "T" - Rate of Speed - Railway Street: -

Schedule "T" - Rate of Speed

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
STREET/HIGHWAY	LOCATION	MAXIMUM SPEED

Add:

Railway Street	From 10th Ave S to Airport Road	40 kilometres per hour
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Mayor Canfield indicated he does not agree with lowering the speed limit in this location and believes if we re-pave the shoulders in certain areas for walking, and biking that would suffice as there is not much traffic along this stretch. Councillor Lunny advised he drives the area in question on a regular basis and that while 50 may be too fast, 40 is too slow. Councillor McMillan is in favour of the amendment based on Rick's report and that it should be changed until a decision is made on

improvements to Railway Street or for the paved shoulders as this roadway has been an issue for walkers and bikers for some time; he supports the change to 40 k/m. Councillor Roussin does not support the change, he believes it would be more effective and less money to post slow signs indicating the 'S curve.'

Rick indicated the OPP made the recommendation based on some accidents in certain areas along Railway, he also referenced the number of entrances along this area and that a lower speed would help with exiting some of the locations. Rick eventually intends to improve the roadway at some point when budget dollars permit. Councillor McKay commented that perhaps this is more of an enforcement issue.

Councillor Smith mentioned she is on the Biking Committee and this street comes up for discussion as a dangerous area for biking safety issues. Rick recognizes Railway Street is in poor condition and improving the road would make it much safer. It was noted pedestrian traffic is intermittent, and there is typically more cyclists on that stretch of the street than walkers.

This item is to go forward to Council's July 16 meeting for a decision.

Task(s): Prepare resolution; if approved, by-law for August.

Assigned to: Joanne McMillin, Heather Kasprick

10.3. Water and Sewer Cross Connections

Recommendation:

That Council hereby accept the report entitled Status on Identified Cross Connections" as prepared by Biman Paudel, Sewer and Water Supervisor, dated June 27, 2013, which includes an anticipated timeframe for completion of these works by December 31, 2013.

Recommendation approved.

Task(s): Prepare resolution

Assigned to: Joanne McMillin

10.4. Water Wastewater Systems Monthly Summary, May 2013

Recommendation:

That Council of the City of Kenora hereby accepts the May 2013 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator.

Recommendation approved.

Task(s): Prepare resolution.

Assigned to: Joanne McMillin

11. Other

11.1. Continuation of Summer Meeting Schedule

Councillor Lunny broached the matter of continuing the summer meeting schedule for Committees and Council through to the end of this Council's term and inquired if Committee supported that suggestion.

Councillor McKay noted that current meetings times make it a bit difficult for working Members so that will have to be taken into consideration for timing. Councillor Smith appreciates the timing is an issue but she does like that the Property & Planning meeting is held on the same day with Committee of the Whole; apparently Councillor Drinkwater is also in favour of holding both meetings on the one day.

Councillor Lunny suggested each Member poll their respective departments to determine how staff feel about the meetings continuing on under the status quo and this will be further discussed at the August meeting.

Mayor Canfield believes the turn-out at Council meetings has been better attended with the start time at 12:00 Noon.

The Clerk will prepare a report for the August Committee meeting for discussion and if approved, a further amendment to the Procedural By-law will be required in order to continue on to the end of this Council's term.

Task(s): Prepare August Report

Assigned to: Joanne McMillin

11.2. Information Sharing

Councillor Roussin requested that as Chair of Property and Planning Committee that he and applicable staff be kept apprised by other Members of Council as to what is going on that may affect their area/s of responsibility. Councillor McMillan mentioned with the sharing of Minutes and Jennifer Findlay, EDO being kept in the loop he believes we are responsibly sharing however the lines of communication should always be kept open with Members and applicable staff.

11.3. Dementia Care Strategy - Endorsation of Resolution

Recommendation:

Whereas Alzheimer's disease and other dementias are progressive, degenerative diseases of the brain that cause thinking and memory to become seriously impaired; and

Whereas Alzheimer's disease and other dementias most often occur in people over the age of 65 but can strike adults at any age; and

Whereas Alzheimer's disease and other dementias affect more than 500,000 Canadians currently and that this figure is projected to reach 1.1 million within a generation; and

Whereas Alzheimer's disease and other dementias also takes their toll on hundreds of thousands of families and care partners; and

Whereas an estimated further three million Canadians face the burden and challenges of providing care for those suffering with Alzheimer's disease and other dementias; and

Whereas there is no known cause or cure for this devastating illness; and

Whereas the cost related to the health care system is in the billions and only going to increase, at a time when our health care system is already facing enormous financial challenges; and

Whereas Canada, unlike many countries, does not have a national dementia strategy; and

Whereas there is an urgent need to plan and raise awareness and understanding about Alzheimer's disease and other dementias for the sake of improving the quality of life of the people it touches; and

Whereas MP Claude Gravelle Nickel Belt has introduced Bill C-356, An Act respecting a National Strategy for Dementia, as he works for broad, all party and non-partisan support for an issue that touches us all. His legislation calls for a national plan that includes the development of strategies in primary health care, in health promotion and prevention of illness, in community development, in building community capacity and care partner engagement, investments in research and other (advisory board, objectives, investment in research, and caregivers and more);

Now therefore, the Council of the City of Kenora calls on all levels of government and the Federation of Municipalities to adopt a national dementia strategy, and urges all citizens of our communities to become more aware and engaged concerning the far-reaching effects of this devastating disease.

Recommendation approved.

Task(s): Prepare resolution.

Assigned to: Joanne McMillin

11.4. AMO Package

Discussion:

It was confirmed this Thursday, July 11 is the deadline to get issues to Heather Kasprick to include in the AMO package she is drafting for the meetings with Ministers.

Task(s): Submit information by July 11.

Assigned to: Council, Heather Kasprick

12. Date of Next Meeting

Tuesday, August 6, 2013 at 9:00 a.m.

13. Adjourn to Property & Planning Committee Meeting

At 10:48 a.m. the meeting adjourned and following a short break, reconvened in the Property and Planning Committee Meeting.